

Equality Impact Assessment Summary

Appendix 1

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Policy/Service: Portable Computer Device Policy

Background <ul style="list-style-type: none">• Description of the aims of the policy• Context in which the policy operates• Who was involved in the Equality Impact Assessment
See Section 1 Introduction The EIA was performed by the IT Manager and the Head of IT Services
Methodology <ul style="list-style-type: none">• A brief account of how the likely effects of the policy was assessed (to include race and ethnic origin, disability, gender, culture, religion or belief, sexual orientation, age)• The data sources and any other information used• The consultation that was carried out (who, why and how?)
The policy was examined and reviewed.
Key Findings <ul style="list-style-type: none">• Describe the results of the assessment• Identify if there is adverse or a potentially adverse impacts for any equalities groups
There is no impact on equality.
Conclusion <ul style="list-style-type: none">• Provide a summary of the overall conclusions
The policy applies to all regardless of race, ethnic origin, gender, culture, religion or belief, sexual orientation and age.
Recommendations <ul style="list-style-type: none">• State recommended changes to the proposed policy as a result of the impact assessment• Where it has not been possible to amend the policy, provide the detail of any actions that have been identified

<ul style="list-style-type: none"> Describe the plans for reviewing the assessment
The policy should be approved.

Guidance on Equalities Groups

Race and Ethnic origin (includes gypsies and travellers) (consider communication, access to information on services and employment, and ease of access to services and employment)	Religion or belief (include dress, individual care needs, family relationships, dietary requirements and spiritual needs for consideration)
Disability (consider communication issues, access to employment and services, whether individual care needs are being met and whether the policy promotes the involvement of disabled people)	Sexual orientation including lesbian, gay and bisexual people (consider whether the policy/service promotes a culture of openness and takes account of individual needs)
Gender (consider care needs and employment issues, identify and remove or justify terms which are gender specific)	Age (consider any barriers to accessing services or employment, identify and remove or justify terms which could be ageist, for example, using titles of senior or junior)
Culture (consider dietary requirements, family relationships and individual care needs)	Social class (consider ability to access services and information, for example, is information provided in plain English?)
