

Women's Health Directorate
Maternity Unit

MATERNITY SERVICES LIAISON COMMITTEE

Minutes of the meeting held on Monday 20 September 2004

Present:	Kerry Harris	Chair
	Anna Roland-Price	Supervisor of Midwives
	Gillian Smith	Tamba
	Jabeen Qureshi	Health Link Worker
	Natasha Wynne	Lay Member
	Theresa Spink	Community Midwifery Manager (for Michaela Morris)
	Trisha Whisker	NCT
	Gail Soliman	Notetaker
Apologies:	Jane Pickett	Community Midwife
	Mary Bell	Consultant Midwife
	Michaela Morris	Head of Midwifery/General Manager Women and Children
	Sandra Campbell	Health Visitor
	Arash Bahmaie	Consultant Obstetrician

1 Minutes of the last meeting / Matters arising

The minutes of the last meeting were agreed.

Theresa gave a briefing on Bronzefield Prison at the request of Natasha.

- ♦ opened middle of June, 450 places, 12 bed 13 cot mother and baby unit (0-18 months)
- ♦ care given to pregnant women on the same basis as other clients, at both Ashford and St Peter's sites
- ♦ two births to M&B unit with another woman transferred in from East Anglia plus transfers of women with older babies
- ♦ problems - transient population, difficulties in following up when clients transferred elsewhere or released, clients restrained with handcuffs during consultations, frequently not on time for appointments (also applies to Ultrasound, EPU and MDAU), consultant appointment arranged if required, full risk assessment carried out by prison staff before opening, always accompanied by 2 guards, try to facilitate early discharge - 6 hours normal birth and xx hours Caesarean (return to medical unit in prison)

CHI Investigation - following a visit from CHAI on 16 August, the Trust has been informed that there will be no further involvement from CHAI. Monitoring by North Surrey PCT will continue.

Tours - 2 midwives have offered their services to assist with tours at weekends. Bookings should be made about 34 weeks. 4 midwifery teams now run couples classes - those held at St Peter's can include a tour if required.

2 Staffing

Theresa reported that staffing was really good. 2 overseas midwives had started at the beginning of September with 3 more due in October, with 4 newly qualified students also starting later in the year. 2 G grades had been appointed with an advert for another 3 receiving a good response. 2 new starters in Community have resulted in full establishment in that area. We will also hopefully be able to employ 5 students due to qualify in March 2005. Theresa confirmed that a 3 month orientation programme had

been set up for the overseas midwives who would work closely with current staff in all areas during this time.

3 Normal birth

Gail provided some details made available by Mary - these will be circulated with these minutes.

4 Internet/IT System

The demonstration had been postponed due to problems with the interface between Evolution, the maternity system, and Clinicom, the patient access system. However this did not affect the training days for the system administrators and the core trainers. A programme to cascade the training to all staff would now be implemented with the 'go live' still scheduled for the end of October.

5 MSLC Members' Information Pack

The latest draft of the combined information pack was distributed at the meeting. Kerry asked members to forward comments to Gail with a view to completing the document for the next meeting.

6 Complaints

Gail reported that only 3 complaints had been received for July and August - the main categories being attitude of staff and communication.

7 Provision of meals

Theresa confirmed that clients in the Home from Home rooms were able to eat what and when they liked. However it was not usual for a woman to want to eat in the later stages of labour. For women in the other delivery rooms, the policy remained that no food was allowed so that there were no problems should intervention become necessary.

8 Presentation on Tamba Maternity Awards

Gillian provided copies of a presentation with regard to the Tamba awards and explained the process. It was hoped that the unit would be nominated. Theresa will liaise with Rose Cooper to get the support from the women.

9 Update on birth audit

The results of the birth audit have been noted. However due to the financial pressures for this year, the Trust will not authorise any capital costs that are not absolutely essential. The information gained from the audit will be used to help plan work in the labour ward in future years. Natasha enquired if the birth audit had been presented at any other forum apart from MSLC.

10 Any other business

Maternity questionnaires - an audit for the first quarter, April to July 2004, was distributed at the meeting. It was confirmed that, as from 1 October 2004, the questionnaires would be on coloured paper which would change each quarter. It was again reported that women were not receiving this form. Gail will ask Sarah Peters to do spot checks on Joan Booker to ensure the forms are available. It was also recognised that some packs must be made available on Labour ward for those women taking early 6 hour discharge - again Gail will ask Sarah Peters to arrange.

Hospicom - comments had been made to members of the committee with regard to noise and disruption caused by the new telephone/television system. It was agreed that Gail would investigate what control we could have over the use of the system, in particular a closedown time at night and the restriction of incoming calls. The discussion then widened to include the issue of closed curtains leading to reduced interaction between mothers.

Trisha advised the committee of the launch of the North Surrey PCT Infant Feeding Guidelines scheduled for 30 September at the Weybridge Health Centre.

11 Date of next meeting

1 November
1300-1430
Parent Education

Dates for 2005

17 January	14 March	16 May
11 July	12 September	14 November
1300-1430		
Parent Education		

September 2004