

**Women's Health
Maternity Unit**

MATERNITY SERVICES LIAISON COMMITTEE

Minutes of the meeting held on 15th January 2007

Present:	Kerry Harris	Chair
	Theresa Spink	Community midwifery manager
	Natasha Wynne	Lay member
	Nicola North	Lay member
	Wendy Deshpande	Health visitor, West Byfleet HC
	Dr. Aziz	Obstetric Registrar
Apologies:	Gillian Smith	TAMBA
	Mary Bell	Consultant Midwife
	Jane Pickett	Community Midwife
	Sandra Campbell	Health Visitor, Woking
	Eileen Nolan	Associate Director Maternity Services

1. Minutes of last meeting/matters arising

Minutes of the last meeting were read and agreed

Matters arising

- Induction of labour audit: Mary Bell has finished the induction of labour audit and will be asked to present at next meeting.

2. Implication of payment by results

- Theresa and Eileen will be attending a study day at the end of the month regarding pay by results then feedback to the group at the next meeting.

3. Delivery statistics

- The clinical coding team are in process of completing the maternity statistics for 2006. Eileen Nolan has met with the coders and the consultants obstetricians and has agreed the format for presenting these statistics. These will be shared with the team members prior to the next meeting.

Action: Emma Dixon to send delivery statistics to the group members before the next meeting

4. Staffing restructure/new responsibilities/tours/ANC courses

- Eileen, Theresa and Lesley have had an away day and have discussed the midwifery structure. This has not yet been finalized and Eileen will communicate the new structure and staffing at the next meeting.
- It is likely that the management posts will be reduced to i.e. outpatient services manager and an inpatient services manager. Chris Nelson is currently working as a community midwife in the Ruby team.
- Midwifery tours: The tours are still being carried out on a Saturday morning at 09.00 and 10.30 hours. It is usually the responsibility of the Joan Booker ward staff. The tours are becoming quite difficult to provide due to the increased numbers (as many as 50 men and women at a time). This causes difficulty in all the clinical areas and has an impact on privacy and dignity. One solution has been put forward, a virtual tour that can be found on the Trust website and could also be shown at parent education classes. This would reduce the number of couples wishing to attend the unit.

Action: Parent education coordinators – TS

- Antenatal courses: Following on from the summer plan, parent education has resumed in all community areas. The courses are now provided by three sessions rather than five to enable more women the option of parent education. Couples classes have not resumed and the parents education coordinators are considering education for fathers and using the parent education room on a Saturday.

5. BCG vaccine uptake and information offered

- From 3.12.06 all babies born at St. Peters will be offered BCG vaccination. BCGs are now being administered by the midwives on Joan Booker ward. All women are given information leaflets prior to this procedure and are consented by the midwives. The information leaflet is also being given out antenatally as is the newborn hearing screening leaflet.

6. Measures in place for high booking numbers

March has increased numbers of births booked currently 385; therefore the midwifery management has:

- Reviewed annual leave
- Increased staffing levels on Joan Booker ward
- Planning to reopen the Triage as part of the maternity assessment unit

7. Role of the Transitional Care Unit/policies

There are specific policies in place regarding the care of babies who are in transitional care. These may differ from the care of babies on Joan Booker ward as these babies need support from the neonatal team.

8. Any other business

- A concern was raised by the chair that few Trust members attend this meeting on a regular basis and wishes this to be addressed. Theresa assured the group that Eileen Nolan, Associate Director of Midwifery, will review membership and terms of reference for this group with MSLC chair Kerry Harris.
- Labour ward room 10 (four bedded room) is not meant for labouring women and as a delivery room. Its purpose is for high risk induction of labours and as an admission assessment room. On occasions, induction may progress quickly and have spontaneously delivered in room 10 before the midwife has had a chance to transfer the woman to the delivery room.

It was reported that a woman was told to bring in her own birthing pool. This is not correct as there is no way of filling or emptying the pool. The birth pool on labour ward is not in great demand so someone wishing a water birth has a good chance of being able to use the pool.

- The group queried if Alison Blenkinsop (job share infant feeding advisor) had been replaced. The role of the Infant Feeding Advisor is currently under review and the group will be advised accordingly.
- Natasha is aware of a woman who is unhappy about the way she was communicated to by the ultrasound staff who commented on her size and who is going to formally complain. This complaint will be investigated and any action required will be carried out.
- Birthing balls: There appears to be a lack of birthing balls on labour ward. Theresa will do a count and let the group know whether any more are required.

Items for agenda of next meeting

- Payment by results (PBR): group members would like an update and this will affect maternity services