

Women's Health
Maternity Unit

MATERNITY SERVICES LIAISON COMMITTEE

Minutes of the meeting held on 9th July 2007

Present:	Kerry Harris	Chair
	Eileen Nolan	Associate Director Maternity Services
	Lenny Hide	Supervisor of Midwives
	Lesley Howick	Clinical Manager, Labour Ward & In-Patient Services
	Sandra Campbell	Health Visitor
	Emma Alderman	Notetaker/PA to ADMS
	Jabeen Qureshi	Health Link Worker
	Theresa Spink	Clinical Manager, Community & Out-Patient Services
	Audrey Elmore	Matron NICU/TCR
	Mary Bell	Consultant Midwife
	Jane Pickett	Community Midwife
	Brenda Walton	Senior Ultrasonographer
Apologies:	Arash Bahmaie	Consultant Obstetrician
	Frances Harvey	Lay member
	Kim McHarg	Breastfeeding Specialist Midwife
	Nicola North	NCT
	Natasha Wynne	Lay member
	Janet Lambley	Public Health Team Leader Surrey PCT

1 Minutes of the last meeting

Minutes of the last meeting were agreed.

2. Matters Arising

- Tour DVD

The DVD is now complete but is not to the required standard to be distributed and therefore will not be used. In view of this, EN has contacted Baby TV and is awaiting a quote from them. If agreed the DVD can be turned around within 3-4 weeks. Once a master copy is produced copies of the DVD will be made for distribution to women at a cost of pence each.

- Weighing of Women

At present ANC only have 1 pair of accurate scales. It was established that not all surgeries offer the midwives access to scales for weighing women at booking. This is being addressed with the practice managers at each surgery. At present there is a delay with some women accessing booking appointments, clinic slots are being reviewed by new the team leaders to ensure women can access appointment in a timely manner. This will ensure that all women have an accurate BMI in their notes for their scans. Women should not require weighing at any other point in their pregnancy as stated by NICE guidance.

- Breastfeeding Data

Due to the previous data collection methods no accurate retrospective data can be gathered regarding breastfeeding status at community discharge.

TS

From 01/07/07 the way in which data is collected has been amended to ensure that this information can be offered to the health visitor at transfer of care. Breastfeeding training is mandatory for all midwives, nursery nurses and MA's. It was discussed at the last staff meeting that formula milk should not be given without a discussion with the women and a reason documented in the notes. If any problems or complaints regarding feeding advice/assistance is noted in community this should be referred back to the unit for further review. It was discussed that formula milk is not provided by some Trusts. Although supplied at SPH this is a substantive cost for the unit. The usage and variety of formulas provided are to be reviewed.

LH/EN

- HCC Survey

The closing date for data to be submitted to the HCC is 11/07 am. The staff survey is still available online until the end of the month. Only 8 members of staff have to date completed the survey, although this is comparative to local units, please encourage completion. Initial feedback of the information collected from women that delivered in February is due this month.

3. Maternity Matters Report

This report focuses on offering women 4 key choices regarding maternity care by 2009. The DOH have produced a toolkit for the PCT's to establish what is happening within their local maternity services and assist with the implementation of the 4 key choices. EN has attended 3 meetings with representatives from the DOH/PCT regarding the workforce required to implement the changes. An initial meeting of the maternity network is to be held on 08/08/07 to establish the representation of the network. The aim of the network is to standardise local care provisions. MB is the lead for the project, with a 2 day a week band 7 post being funded for a period of 2 years from August 07. EN is currently producing a JD and objectives for the role.

EN

4. Focus on Normal Birth & Reducing Caesarean Section

This is a toolkit provided by the NHS Institute for Innovation and Improvement to assist in reducing the CS rate and promote normal birth. The kit researched the number of medical procedures carried out most regularly throughout the UK, this concluded to be CS accounting for 25-30% of procedures. This high rate estimates to use 50% of the resources allocated for each unit. The report looks at the characteristics of the units with the highest and lowest CS rates to use for benchmarking purposes. There are 4 main themes to the toolkit, these are First pregnancy and labour, improving opportunities for vaginal birth after CS (VBAC), women having an elective CS and organisational characteristics. The report highlights the notable difference in length of stay following an elective CS, this varies from 3.5 – 7days. NICE guidance states that women may go home as soon as 24hours post CS. The report states that any stay over 56 hours should be questioned.

A working group is in place with monthly meetings, the group are currently

- sending questionnaires to all staff to establish the opinions of the culture at SPH
- looking at streamlining the elective CS procedure by producing an integrated care pathway (ICP)
- reviewing the VBAC guideline and information leaflet to actively promote VBAC
- benchmarking local culture against top 10 characteristics

The full report is available on the DOH website.

5. Maternity Staffing

Recruitment has been going well with many new starters in June, these staff will be completing their orientation mid July and will be counted in the staffing numbers allowing a reduction in the use of temporary staff. Due to the increased establishment 01/07/07 of 3wte band 6 midwives there is currently an advert out.

6. New Cots

The League of Friends have very kindly provided 50 new cots for use on LW and JB W.

7. Maternity Information Group

The MIG group were experiencing set backs in producing leaflets due to the complex Trust ratification process, this has now been resolved and monthly meetings continue. It has been agreed that MSLC members may be asked to read leaflets for grammar and ease of reading, KH and NW have offered this service. Also a Trust word template is to be used in place of the current patient information system.

8. AOB

Newborn Hearing Test Leaflet

SC noted that many of the asian women in community have not received a copy of the hearing test leaflet before being discharged. It has been agreed with Kate Philips that from 01/07/07 the screening booklet given out at 28 weeks will replace the leaflet given at 34 weeks. The new booklet is currently only available in English, as new team leader for the area JP is to review this. If there is any extra risk to the baby of developing hearing problems the baby is checked by a paediatrician before discharge or is referred to an audiologist.

Community Restructure

There have been 4 new team leaders appointed for community with a fifth member to be appointed before the end of the month. The new posts have been appointed to Chris Nelson, Jane Pickett, Helen Shea and Chris Adamson. Once the final team leader has been appointed Topaz team will be split, creating 5 teams for easier management.

Date of next meeting – 17th September 2007