

Women's Health
Maternity Unit

MATERNITY SERVICES LIAISON COMMITTEE

12th November 2007

Present:	Kerry Harris Eileen Nolan Lesley Howick Julia Lidderdale Sandra Campbell Paula Hardisty Jabeen Qureshi Theresa Spink Audrey Elmore Mary Bell Nicola North Natasha Wynne Tricia Spedding Wendy Deshpande Frances Harvey	Chair Associate Director Maternity Services Clinical Manager, Labour Ward & In-Patient Services Maternity Matters Health Visitor Notetaker/PA to ADMS Health Link Worker Clinical Manager, Community & Out-Patient Services Matron NICU/TCR Consultant Midwife NCT Lay member Public Health Health visitor Lay member
Apologies:	Brenda Halton Kim McHarg Gillian Smith Lenny Hide	

1	Minutes of the last meeting Minutes of the last meeting were agreed.	
2.	Matters Arising	
3.	Maternity Matters Report Julia updated the group. Plan for postnatal clinics discussed. Opal may be the first to have one. Discussion around the children's centre in Sheerwater. Proposal to have a midwives clinic and breast feeding clinic. Considerable debate around the subject HVs feel that Sheerwater is not the place to have it as it is inaccessible. Felt that we should be increasing breast feeding clinics at SPH not removing one to Sheerwater. Not possible to have both due to staffing levels. The one at SPH is under used and reasons were discussed.	
4.	MSLC Audit Tool The MSLC role in delivering maternity matters was discussed at the meeting EN attended recently and all the tools were given out which can be used to measure where we are now and where we would like to be in the future. EN will email all members a copy of the audit tool to go through and discuss at the next meeting.	
5.	Maternity staffing Staffing levels – EN informed the group that staffing levels have improved. Still need to employ more midwives and MAs. Will do a community midwife only advert and re advertise for the MA again in the new year. We now have a robust training programme for the MAs. It was asked if any of the new appointees spoke Punjabi. LH confirmed applicant who did.	

6.	Discussion around the need to expand the single room capacity on the labour ward. We only have 8 single rooms plus the bereavement room and this is not enough for 4200 women. EN showed plans. Building work still needs to be approved and funding granted. Some of the existing rooms are in the process of being decorated and a discussion on colour themes ensued. Part of the plan is to provide 24 hour assessment/triage area and this will move to JB ward to enable this. Some midwives are still pushing beds back against the wall to facilitate greater movement of the women. LH will remind staff. The committee was asked how service users felt about having resusitaires in the room. It was felt that if it was explained why it was there, they did not see why it should be a problem.	
7.	Newborn feeding support It is reported that mothers are leaving the unit unable to breast feed successfully. All staff are now having mandatory updating and we are looking into having maternity assistants on the community in the future to relieve the pressures on the midwives. Concern was raised over the cover for tongue tie release during holiday periods. Tongue ties are done by a consultant paed or the surgeons so should not be a problem.	
8.	Complaints EN handed out updated complaints list. From 6th April – 30th September there were 2127 births – 22 complaints – 8 related to the previous year – 14 related to care 0.6% in terms of complaints Trends 4 key issues 1st left in room 10 without sufficient pain relief 2nd record keeping, women saying that their records were not accurate. This came down to the bad practice of some midwives not completing their notes until the end of the shift. This is being addressed through Statutory Supervision and spot checks are being carried out. Complaint issues – individual meetings carried out with the member of staff.	
9.	A.O.B	
	Date of next meeting 21 st January 2008 in PE room at 13:00 – 14:30	